

MINUTES OF REGULAR MEETING
May 5, 2020
VIA TELECONFERENCE

ROLL CALL:

Board President Rodriguez called the meeting to order at 5:00 P.M. Those in attendance: Board President Rodriguez, Director Peranick, Director Brown, Director Mackey, Frank Daniele, Neal Costanzo, Jason Franklin and JoAnn Vierra.

CONSENT CALENDAR:

April meeting minutes were unanimously approved as submitted. Bills payable report was not presented and was therefore removed from the Agenda.

PUBLIC ADDRESS: NONE

PUBLIC HEARINGS: NONE

NEW BUSINESS:

6.1 Discussion & Necessary Action on Review of District's Annual Audit for Fiscal Year End 06/30/19

Prior to this meeting, JoAnn sent everyone the audit via email for review. It is presented for Board approval & request was made that the Board vote to accept the audit so that Jason can move forward in submitting the audit to the State as part of the process to secure funding for the District's meter project. The process has been held up waiting for the audit. Per Neal, should any Board member have questions regarding the audit going forward, they can be submitted to the auditing team at a later date for response. Motion was made by Director Peranick & seconded by Director Mackey to accept the audit as presented; vote was unanimous to accept audit as presented, with none opposed & 1 absent. Jason will email the audit to the State to proceed with the meter funding project.

DEFERRED BUSINESS: NONE

MANAGER'S REPORT: Jason will keep everyone informed on the progress for the meter funding.

ENGINEER'S REPORT: Per Frank, he hasn't yet received a response from the Engineer on the R. Smith project regarding his (Frank's) comments on the drawings, nor has he received an updated set of plans. Essentially nothing has changed since the April meeting. Per Jason, the District has an objection to the placement of trees over the top of the District's existing line on the property. Per Neal, he addressed the issues in a conversation with Dirk Poeschel. Also per Neal, Mr. Smith is reportedly contacting the appropriate agency to sign off on the report for the hazmat cleanup on the property, which includes the property for the District's proposed well site. In addition, Neal states that Mr. Smith has informed the City of Fresno of the District's objection to the placement of the trees at the property & the indication is that the City doesn't have a problem leaving only grass on the easement and putting trees elsewhere in the parking lot. Neal is working on resolving the problem with Mr. Smith's attorney. Per Frank, he is waiting for responses to his comments on the drawings, i.e., how they plan to address & resolve the issues that were noted on the drawings. The connection fees need to be calculated, etc. Neal states that he will mention to Dirk that the District is still waiting for the Engineer to address the comments made by Frank.

ATTORNEY'S REPORT: See Engineer's Report

DIRECTOR'S REPORTS:

Director Rodriguez received a box from the Census Bureau with information to provide for the community, and inquired whether anyone wants to take on the task of distribution. Director Mackey suggested the District include the information in with the billing statements to the customers. Per Neal, there's no conflict for the District to provide the

information to the customers. JoAnn stated it can be done; Director Rodriguez will drop off the letter he received in the office drop box.

Director Mackey questioned whether the District has seen a decrease in revenue due to COVID-19, and asked whether the District is offering any assistance to customers who are experiencing financial difficulty and are unable to pay for their services. JoAnn explained that the District is not currently pursuing collection activities, not assessing late fees & we are working with any customers who have called requesting assistance with payment arrangements. The District hasn't seen too much of a decrease; mostly the same customers who have had issues with making timely payments in the past (prior to the COVID-19 impact).

Director Mackey inquired about the District's future System Upgrade projects. He also asked about the plan for the water meter funding. Jason stated he will put some information together explaining the meter funding plan. Per Frank, regarding the District's upcoming projects, historically the cost range is \$100,000-\$300,000; something to keep in mind for budgeting purposes. Jason & Frank have a list of areas within the District which are in need of repair, in order of importance, and will provide the Board with that information.

ADJOURNMENT: 5:31 p.m.

APPROVED BY :

RESPECTFULLY SUBMITTED:

DAVID RODRIGUEZ
BOARD PRESIDENT

JOANN VIERRA
DISTRICT SECRETARY