

MINUTES OF REGULAR MEETING

March 1, 2022

DISTRICT OFFICE

ROLL CALL:

Board President Rodriguez called the meeting to order at 5:07 P.M. Those in attendance: Director Rodriguez, Director Peranick, Director Mackey, Director Baroni, Frank Daniele, Neal Costanzo, Jason Franklin and Mark Gutierrez (for JoAnn Vierra). Also in attendance: Lorii Anderson, CPA/Berger & Co., CPAs.

CONSENT CALENDAR: Director Peranick motioned & Director Mackey seconded to accept the February 1, regular meeting minutes & the bills payable as presented. All voted in favor to accept.

PUBLIC ADDRESS: NONE

PUBLIC HEARINGS: NONE

NEW BUSINESS:

- 6.1 Lorii Anderson from Berger & Co., CPAs presented the District's FYE 06/30/21 audit, reviewed the audit and answered questions.
- 6.2 Director Mackey motioned & Director Peranick seconded to accept the audit. Directors Mackey, Peranick and Rodriguez voted in favor to accept the audit. Director Baroni had been detained & had not yet arrived so was unable to cast a vote. However, there was a quorum, and the audit was accepted as presented.

DEFERRED BUSINESS: See Manager's Report.

MANAGER'S REPORT:

- 9.1.1 Jason suggested combining agenda items 9.1.1 and 9.1.9 in this section.

Jason received email from SWRCB regarding status on funding application. This is still in process and moving thru the State's departments, with no timeline for completion. PCWD applied for another grant that we weren't able to obtain information on—SWRCB says it's still in review.

Jason will investigate other available grants that the District might consider applying for.

Provost & Pritchard wants to allocate more funds to move forward, and proposes a Contract Amendment #1 in the amount of \$15,500. Discussion regarding what the District might do to secure additional funding. Suggestions were to bypass State Water Resources Control Board by enlisting a lobbyist to assist the District, and to approach our State Senator as well. The Board has concerns regarding the amount that the District has paid to procure funding grants vs. what the District has actually received in funding grants.

OUTCOME: Board did not approve P & P Contract Amendment #1 at this time.

Neal will draft a letter to the current State Senator, including District demographics, the District's need for assistance with meter installation by 2025 deadline, etc., and will email the letter to the Board for review. This item will be placed on next month's agenda for follow-up.

Neal will contact P & P to request that a representative attend a meeting to report on progress and what the District can expect going forward.

- 9.1.2 Jason informed that there are test meters installed within the District, and that our billing software requires a patch in order to interface with the new meters. JoAnn is working with the software team to complete this task. Updates to follow.

- 9.1.3 Jason states that the list of possible District projects was included in the grant that was applied for that has not been awarded to the District. Jason provided a list of Capital Improvement Projects (copy attached). Question was posed as to whether most of the items listed could be included in application for funding thru the Infrastructure Bill that was recently approved.

OUTCOME: Neal will investigate to determine the best way to proceed to secure funding for the District from the funds in the recent Infrastructure Bill.

- 9.1.4 Discussion regarding reopening of the District office. Jason stated that he is opposed to reopening at this time & would prefer to wait until COVID-19 cases have decreased.

OUTCOME: Board wants the office to reopen on April 4, 2022, with COVID-19 protocols in place. Board approved Jason to spend up to \$5,000 discretionary allowance to procure any barriers, sanitization items, office signage, etc.

- 9.1.5 Discussion regarding Special District Board Member Compensation Survey. Neal suggested the amount of \$250 per meeting. Director Mackey motioned to increase stipend to \$250 per meeting; Director Baroni seconded. All voted in favor.

OUTCOME: Board stipend to increase from \$100 to \$250 per meeting.

- 9.1.6 Personnel Compensation Report was reviewed & questions answered.

OUTCOME: Director Peranick requested a report from the last pay date in 2021, which contains year-end payroll information for each District employee. Jason will provide a list of the District's holidays at the next meeting. Further discussion of District holidays was shelved until the next meeting.

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- 9.1.7 Jason explained that the District has discovered 4 properties currently still operating on their own septic systems. The District installed a lateral from our main line to the property line on 1 of the properties. Two (2) of the properties have existing District lateral lines. The 4th property doesn't have an existing District lateral line. Discussion continued regarding the District's recourse for property owners who refuse to connect to the District's system. Per Neal, it's not uncommon to discover properties that are still not connected to a community system & it happens in other areas of Fresno too. OUTCOME: Neal will compose a letter for the District to send to property owners. Neal will also advise as to how the District can handle dealing with property owners when it comes to connecting. Updates will be provided at future meetings.
- 9.1.8 The Board reviewed the Semi-Annual Budget analysis. There was no action required.
- 9.1.9 This item was combined with 9.1.1.
- 9.2 ENGINEER'S REPORT: Nothing to report.
- 9.3 ATTORNEY'S REPORT: Nothing further to report.
- 9.4 BOARD PRESIDENT'S REPORT:
Director Rodriguez informed that Pinedale Community Association will be having a celebration for Pinedale's Centennial in March, 2023 and wondered whether the District would participate in the celebration in some fashion. Suggestion was made that perhaps the District could purchase a banner to place on the front of the building acknowledging the Centennial celebration or something of that sort. Further discussion to be conducted at future meetings.
- 9.5 DIRECTOR'S REPORTS:
Director Baroni apologized for his late arrival to this meeting, explaining that he had been detained due to work.

ENGINEER'S REPORT: Nothing to report
ATTORNEY'S REPORT: Nothing further to report

DIRECTOR'S REPORTS:

ADJOURNMENT: Meeting was adjourned to closed session at 6:50 p.m.

APPROVED BY : RESPECTFULLY SUBMITTED:

DAVID RODRIGUEZ
BOARD PRESIDENT

Mark Gutierrez, Interim for JoAnn Vierra
DISTRICT SECRETARY