

MINUTES OF REGULAR MEETING

April 5, 2022

DISTRICT OFFICE

ROLL CALL:

Board President Rodriguez called the meeting to order at 5:06 P.M. Those in attendance: Director Rodriguez, Director Peranick, Director Mackey, Director Baroni, Frank Daniele, Neal Costanzo, Jason Franklin and JoAnn Vierra. Also in attendance: Harrison Hughes/Provost & Pritchard Engineering

CONSENT CALENDAR: Director Mackey motioned & Director Peranick seconded to accept the March 1, regular meeting minutes & the bills payable as presented. All voted in favor to accept.

PUBLIC ADDRESS: NONE

PUBLIC HEARINGS: NONE

NEW BUSINESS:

6.1 Harrison Hughes/Provost & Pritchard Engineering addressed the board regarding their questions about the status of the District's funding application for the Meter Funding Project. The project is currently in the planning stage, with the application having been submitted in February 2019. Harrison & Jason met via video with Henry Wijaya, the State Water Resources Control Board's Funding Manager for the District's project. The State is unable to provide the District with a specific date for funding. However, the application is in the legal review process, which means that the District's application will most likely be approved for funding. Any costs that the District has incurred from the 2/11/2019 application date forward will be reimbursed by the State. Per Harrison, Provost & Pritchard needs approval from the Board to proceed with the planning survey & CEQA phase of the project, to maximize the use of the time that the District has to obtain funding. Harrison believes the P & P estimate was for \$30,000 for the survey & \$45,000 for the CEQA & they can be done in tandem. Director Rodriguez asked whether the District would be able to request an extension if the State's lengthy application review/approval process puts us past the January 1, 2025 deadline for meter installation. Neal will check on that and report back to the Board.

OUTCOME: Director Peranick motioned & Director Mackey seconded for Provost & Pritchard to proceed with the survey & CEQA phases of the project. All voted in favor & the motion passed. Harrison Hughes will attend future Board meetings to report on the progress. Neal will investigate the possibility of being given an extension of the 2025 deadline for meter installation & will report back.

DEFERRED BUSINESS:

7.1 Board Compensation Update. Jason advised that there are Public Notice requirements in relation to the increase in stipend for Board members. The District is required to have a public hearing (which would be at the next Board meeting on May 3). We will have to publish a notice in the newspaper twice before the May 3 meeting, and then the Board can vote on an Ordinance for the stipend increase at the next meeting.

OUTCOME: JoAnn will arrange for the posting of the Public Notice in the newspaper as required. The documents will also be posted in the District office.

9.1 MANAGER'S REPORT:

9.1.1 Update on meter funding/grand application was given by Harrison Hughes.

Jason reported the District was awarded funding from the Small Community Drought Relief Program which will be used to replace some District lines. The amount of the award is just over \$2,000,000 and the District has not yet received the funding agreement from the Department of Water Resources.

9.1.2 Update on sewer lateral installation & sewer ordinance. Jason stated that we are just waiting for the completion of the sewer ordinance. Once the sewer ordinance is adopted by the Board, we will move forward with notification to the property owners who need to connect to the District's system.

9.1.3 Meter installation/billing update. Jason reports that we are working with our software team to obtain the system updates needed in order for our software to be compatible with the meters we're using and the cloud-based data platform.

9.1.4 Personnel Compensation. The Board was given a list of the District's annual holidays. General discussion followed, with questions regarding the State & Federal holidays observed & what holidays are observed by other businesses.

OUTCOME: Further discussion about District holidays was tabled until the next board meeting.

9.2 ENGINEER'S REPORT:

9.2.1 Frank has questions regarding the sewer ordinance. Per Neal, the aim is to streamline the District's Ordinances from the past & present and put them into one document. The document will repeal all of the District's prior sewer ordinances and will have a numbering system which will facilitate future identification of codes. Neal states that the District can hire a company like Sterling Codifiers, who will insert any future ordinances into the document as needed.

OUTCOME: Frank will meet with Mike Slater/Costanzo & Associates, to review the ordinance and answer his questions.

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- 9.3 ATTORNEY’S REPORT:
 - 9.3.1 Neal spoke to Ana Caballero regarding the District’s funding needs & states that she is very interested in assisting the District. Ms. Caballero suggested a budget allocation for District water wells rather than trying to obtain funding through the Water Resources Control Board. She will be sending out letters in May regarding budget allocation requests.
 - 9.3.2 Neal sent a letter to Jason for the District to utilize in notification to property owners to connect to the District’s sewer system.
- 9.4 BOARD PRESIDENT’S REPORT: None
- 9.5 DIRECTOR’S REPORTS: None

ADJOURNMENT: Meeting was adjourned 6:21 p.m.

APPROVED BY	:	RESPECTFULLY SUBMITTED:
DAVID RODRIGUEZ		JOANN VIERRA
BOARD PRESIDENT		DISTRICT SECRETARY