

MINUTES OF REGULAR MEETING

MAY 3, 2022

DISTRICT OFFICE

ROLL CALL:

Board President Rodriguez called the meeting to order at 5:01 P.M. Those in attendance: Director Rodriguez, Director Peranick, Director Baroni, Frank Daniele, Mike Slater, Jason Franklin and JoAnn Vierra. Also in attendance: Harrison Hughes/Provost & Pritchard Engineering

CONSENT CALENDAR: Director Peranick motioned & Director Baroni seconded to accept the April 5 regular meeting minutes & the bills payable as presented. All voted in favor to accept.

PUBLIC ADDRESS: NONE

PUBLIC HEARINGS:

5.1 Public Hearing was opened re: Ordinance 2022-1 to add Chapter 13 to Title 1 of the District Code to set the amount of compensation for Directors of the District.

OUTCOME: No members of the public were in attendance, no comments from members of the public were received by the District. Public Hearing was closed.

NEW BUSINESS:

6.1.1 Consideration & necessary action on Ordinance 2022-1 to add Chapter 13 to Title 1 of the District Code to set the amount of compensation for Directors of the District.

OUTCOME: Director Baroni motioned to approve; Director Rodriguez seconded the motion. Vote was cast, as follows:

AYES: Director Baroni, Director Rodriguez

NOES: None

ABSTAINED: Director Peranick

ABSENT: None

Ordinance 2022-1 was passed.

6.1.2 Consideration & necessary action on Resolution 2022-03 Authorizing Execution of Funding Agreement with DWR for Water Main Replacement Project.

OUTCOME: Director Peranick motioned to approve, Director Baroni seconded the motion. Vote was cast, as follows:

AYES: Director Peranick, Director Baroni, Director Rodriguez

NOES: None

ABSTAINED: None

ABSENT: NONE

Resolution 2022-03 was passed.

DEFERRED BUSINESS:

7.1 Harrison Hughes/Provost & Pritchard provided an update on the application for funding for the District's metering project. He noted that upon execution of the funding agreement, the District will be eligible to be reimbursed for monies that have been spent for the project from February 2019 forward. He also explained that the process entails the District paying for costs up front & submitting to the State for reimbursement from the grant monies. He explained that some Districts need to obtain a bridge loan when the cost of the project exceeds the District's available funds to complete the project, and that RCAC typically provides the funding for the bridge loans, with the State paying any interest on said loans. He also explained that a project is deemed to be complete when the funds for the project are spent, whether or not the project is actually completed in its entirety. This is becoming more of an issue due to the rise in costs of materials for the projects. Per Mike Slater, if the District were to run out of funding prior to the project actually being completed, the District could request additional funding from the State. Additional general discussion continued with regard to funding projects.

OUTCOME: Harrison will continue to provide monthly reports & to attend the District's meetings. He will not be in attendance at the June 7 meeting but will provide update to Jason via email.

7.2 District Holidays

General discussion regarding District Holidays. Director Peranick expressed some concern with a couple of the District's holidays. Director Rodriguez stated at one time he recalls the District having had 18 days off per year & now we're down to 13 days off per year. Director Baroni stated his opinion was that it should be left as is. er.

OUTCOME: Board has directed Jason to survey the District staff regarding the matter, and will report his findings at the next meeting.

8. CORRESPONDENCE: None

- 9.1 MANAGER’S REPORT:
- 9.1.1 Update on sewer lateral installation:
Jason reports that we are in progress with the sewer ordinance & once it’s completed and has been passed by the Board, we can move forward with the sewer lateral install at the properties that were found to not be connected to the District’s sewer system.
- 9.1.2 Meter installation/billing update:
JoAnn is working with the District’s software providers to adapt the software to accommodate reading the District’s new meters.
- 9.1.3 SCDR grant funding update was given by Harrison Hughes
- 9.2 ENGINEER’S REPORT: NONE
- 9.3 ATTORNEY’S REPORT:
- 9.3.1 Per Mike Slater, there’s an Assembly bill that’s been introduced which would extend the date For completion of meter installation from 2025 to 2030. It’s not yet been voted upon & the District is not changing our target date for completion of the project.
- 9.3.2 The Board was provided with a copy of the new Sewer Ordinance for their review. Mike explained that this Ordinance compiles all of the District’s past and current data into one document, for ease of access and continuity. Once the Ordinance is passed, Mike recommends that the District hire a codifying firm who will put the information online and will also add any future documents to the Ordinance as needed, etc. Mike states that they will be compiling a similar document for the Water Ordinance as well. There is no action needed at this time, except to publish a notice for public hearing for the Sewer Ordinance at & then the Board can vote to pass the Ordinance at a later date.
- 9.4 BOARD PRESIDENT’S REPORT:
- 9.4.1 Director Rodriguez reports that his brother, George, passed away recently. He also reports that the planning for the Pinedale Centennial celebration is still ongoing.
Director Rodriguez informs that there is a Board member who is no longer a resident of the District. He has spoken to the Board member, who stated that he (the Board member in question) will send a letter of resignation. Mike Slater states that the District has 15 days from the date that the District is formally notified of the resignation in which to declare the seat vacant. Mike suggests that the Board could call a Special Meeting to declare the vacancy. Discussion followed, with the outcome being that a Special Meeting will be held on May 17, 2022 to declare the vacancy & to pass an Ordinance for the funding agreement (if one is needed; Jason will inform the Board regarding whether an Ordinance is needed).
- 9.5 DIRECTOR’S REPORTS:
- 9.5.1 Director Peranick thanks the staff for providing the requested Employee Compensation Data & states that he has reviewed the information and has no issue with the District’s Employee Compensation.
Director Baroni commented on the District’s online payment system, stating that he would prefer a different vendor than DOXO for autopay. JoAnn informed that he can use his online banking to set up autopay and that she & Jason have been looking at redesigning the District’s website & are still exploring options for that project.

ADJOURNMENT: Meeting was adjourned to Closed Session at 6:01 p.m.

APPROVED BY	:	RESPECTFULLY SUBMITTED:
DAVID RODRIGUEZ		JOANN VIERRA
BOARD PRESIDENT		DISTRICT SECRETARY