

MINUTES OF REGULAR MEETING
FEBRUARY 4, 2025
DISTRICT OFFICE

ROLL CALL:

Board President Rodriguez called the meeting to order at 5:03 P.M. Those in attendance: Director Rodriguez, Director Valdez, Director Peranick, Director Silva, Director Dutcher, Neal Costanzo, JoAnn Vierra. Also present: Lorii Anderson/Berger & Co. CPAs

CONSENT CALENDAR:

3.1 Minutes of the regular meeting of January were accepted as presented. Per JoAnn, there were no bills payable to be presented so that is removed from the agenda for this meeting.

PUBLIC ADDRESS: NONE

PUBLIC HEARINGS: NONE

NEW BUSINESS:

6.1 Lorii Anderson/Berger & Co. CPAs presented the District's audit for fiscal year ending 06/30/2025 and answered questions. Director Valdez motioned to accept the audit as presented, Director Peranick seconded. A vote was cast, with all Directors voting in favor to accept the District's audit as presented. Lorii thanked the Board and exited this meeting.

6.2 Partial Payment Estimate #08 has been submitted by Haydon Construction, for the Water Main Replacement Project. Director Peranick motioned to accept the Partial Payment Estimate #08, Director Dutcher seconded. A vote was cast, with all Directors voting in favor to accept the Partial Payment Estimate #08 as presented.

DEFERRED BUSINESS:

7.1 Harrison Hughes/Provost & Pritchard was unable to attend this meeting. He provided a written report, of a copy of which was provided to each of the Board members, summarized as follows:

Water Main Replacement Project: The project is nearing completion, with the Contractor estimating approximately a week to complete remaining items. All water mains, services, tie-ins, and fire hydrants have been installed.

Water Meter Project: There are no changes to the overall funding outlook for this project. Harrison will continue to reach out to SWRCB for funding status on a quarterly basis and will report his findings to the Board.

CORRESPONDENCE: NONE

BOARD AND STAFF REPORTS:

9.1 **Manager's Report:** Jason was unable to attend this meeting. He provided a written report, a copy of which was provided to each of the Board members.

9.1.1 Update on Verizon sewer line breach: Jason reached out for a status update and was told that Verizon has received a final cost estimate from a licensed contractor. Upon approval, they will provide the City of Fresno with Traffic Control Plan dates so that they can obtain the permits to do the work. Jason will check back with Verizon and the City of Fresno in a week for another update.

9.1.2 Update on District Engineer search: Jason recommends that the District move forward using Provost and Pritchard for Engineering services on an interim basis for one year. The District has built a solid relationship with P & P over the last few years. With P & P's combined institutional knowledge of the District's system & proactive ability to obtain funding, he believes it would be in the District's best interest to continue working with them. At the end of the one-year time period, we can review the situation. P & P would be providing services based upon time & materials (no contract), and Jason provided the Board with a copy of P & P's fee schedule. Based upon Frank Daniele's average hours per month of about 5.2, if Harrison Hughes is the District's Engineer, the high end of his pay range would equal approximately \$13,540 annually. After some discussion, the Board directs Jason to proceed with utilizing P & P's services for the next year.

9.1.3. Info on Meter Funding Project: At the Board's request, Jason put together a statement that would give District customers an update on the meter funding project. Discussion regarding the statement ensued, with the outcome being that the Board wants the statement to be placed on the District's website, with a mailer being included in the billing sometime in the near future.

9.1.4 The Board was provided with a Budget Status Report, as per their request. Director Dutcher made a request that the Board receive a monthly Budget Status Report. Discussion ensued, with the outcome being that the Board has directed JoAnn to prepare a monthly Budget Status Report going forward.

9.2 **Engineer’s Report:** None

9.3 **Attorney’s Report:** Nothing to report.

9.4 **Board President’s Report:** None

9.5 **Director’s Report(s):**
Director Valdez spoke to a friend who has a grant consulting firm in Los Angeles regarding information about obtaining grant funding for a building for the District. Director Valdez will be meeting with him in the future regarding this matter and believes that the District will actually see some progress by utilizing his firm. There would be no actual cost to the District for his services, as the cost for the grant procurement would be built into the grant funding itself.
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10. **ADJOURNMENT:** The meeting was adjourned to Closed Session at 5:54 p.m.

APPROVED BY : RESPECTFULLY SUBMITTED:

DAVID RODRIGUEZ
BOARD PRESIDENT

JOANN VIERRA
DISTRICT SECRETARY