

MINUTES OF REGULAR MEETING
JUNE 10, 2026
DISTRICT OFFICE

- 1. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m.
- 2. **ROLL CALL:** Director Rodriguez (Board President), Director Valdez, Director Peranick, Director Silva, Director Dutcher, Neal Costanzo,Harrison Hughes, JoAnn Vierra. Also in attendance: Berger & Co., CPAs
- 3. **AGENDA CHANGES, ADDITIONS OR DELETIONS:** To better accommodate members of the public or inconvenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to the Agenda may be added only pursuant to California Government Code Section 54954.2 (b).
- 4. **POTENTIAL CONFLICTS OF INTEREST:** Any Board member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.
- 5. **CONSENT CALENDAR:** All items listed under the Consent Calendar category are considered routine. The complete Consent Calendar will be enacted by one motion by roll call vote. For purposes of discussion, any Board member may have an item removed from the Consent Calendar and made part of the regular agenda. The Board can then approve the remainder of the Consent Calendar.
 - 5.1 Consideration and approval of the regular meeting minutes of the Board of Directors of May 13
Motion By: Director Dutcher **Second By:** Director Silva
All voted in favor to accept minutes as presented.
 - 5.2 The Bills Payable for May 2026 as presented.
Recommended Action: Approve the Consent Calendar as presented or modified by the Board.
Motion By: Director Dutcher **Second By:** Director Valdez
All voted in favor to accept the minutes as presented.
- 6. **ORAL COMMUNICATIONS: NOTICE(S) TO THE PUBLIC:** At this time, any member of the public may address the Board of Directors regarding any item not on the meeting agenda over which the Board has jurisdiction. No action or discussion will be taken on any item not on the agenda. Issues raised will be referred to the General Manager for review. Members of the public shall limit their remarks to five (5) minutes.
- 7. **PUBLIC HEARINGS:** NONE
- 8. **NEW BUSINESS:**
 - 8.1. Lorii Anderson/Berger & Co. CPAs provided the Board with copies of the audit report for fiscal year end 06/30/25, went thru the audit and answered questions. She will make a couple of adjustments to some categories and will email the updated version to JoAnn for distribution to the board. The board elected to wait until the changes are received to accept the audit.
 - 8.2 Harrison reported that the State has assigned a Project Manager for the Well 5, 9 & 10 Project & reviewed the funding application, with a couple of items that they still need from the District. Harrison will ensure that the required documents are submitted prior to the next board meeting. Harrison reiterated that the District will be able to submit expenses for reimbursement when the funding is approved. Harrison also has been in contact with Alison/LT Municipal regarding the District’s list of Capital Improvements that will be incorporated into the Rate Study. Harrison will meet with Jason & LT Municipal to go over the list & any information needed by LT Municipal. Harrison will present the list of Capital Improvements & the budget for the improvements to the board once he has the information. Harrison explained the process by which the Capital Improvements list was created, with Jason providing the basic information and prioritizing the list based upon the District’s needs. Director Dutcher remarked that the Board would like to see the list & Harrison will email it to them. Harrison also informed that due to some unforeseen health matters, he will be taking off an additional 3 weeks of Paternity Leave. He will be able to coordinate some things while he’s off and will have additional assistance from his office in the interim.
- 9. **DEFERRED BUSINESS:** NONE
- 10. **CORRESPONDENCE:** NONE

11. BOARD AND STAFF REPORTS:

11.1 Manager’s Report

11.1.1 Revenue report thru May 31 was provided for informational purposes. 2026-2027 Proposed Budget was provided. JoAnn informed that as per request from the April meeting, G/L Accounts 1.4369 Sewer Exp—Equip. Purchase \$4,000.00 and 1.5094 Water Exp—Equip. Purchase \$70,000.00 were added to the budget. Also, adjustments were made to accounts 1.5650 Insurance and 1.5651 Employee Health Insurance. The new budget total is \$3,631,000. JoAnn explained that the \$70,000.00 equipment purchase was the estimated cost for a replacement backhoe. Director Peranick inquired regarding vehicle replacements for the District and suggested that the budget also reflect the purchase of 1 new vehicle for the next 4 years.

11.1.2 Update on District Backhoe

Jason was not in attendance at this meeting; however, he provided a written update for the board. Director Peranick informed that he was utilizing his business contacts to help locate a backhoe that might meet the District’s criteria & that one has been located in southern CA. Jason will travel to take a look at it on Monday 6/15.

11.1.3 Valves @ Windemere Apartments

JoAnn read Jason’s report regarding this matter. This was brought up last year & is being revisited. The apartment complex has required multiple shutdowns recently & the valves leading into the property don’t work. Because of this, the District must shut down the entire block which includes, in addition to many multi-unit residences, several dentists & doctors’ offices. New valves need to be installed, but first we will need to identify the location of the lines entering the property & this will require potholing. Harrison obtained a bid for the potholing. The Board gave the go-ahead to proceed with this when we last looked at it, and Jason just wanted to notify that it is the District’s intent to move forward with it at this time. General discussion ensued, with some questions from the board about the project. JoAnn will pass the questions on to Jason.

11.2 Attorney’s Report

11.2.1 Neal informed that Resolution 2026-02 is presented to the Board for adoption. Neal had a conversation with Elections Officer James Kus, during which he directed that Neal include district maps in the Resolution and informed that once he received the Resolution, he would acknowledge the District territory. Neal included the 2nd paragraph of the Resolution identifying the maps and the maps are attached to the Resolution.

Motion by: Director Dutcher **Second by:** Director Peranick

All board members voted in favor to adopt Resolution 2026-02, with none voting against, no absences and no one abstaining.

11.3 Board President's Report: NONE

11.4 Director’s Report(s): Director Peranick inquired regarding the landscaping on the south side of Herndon, whether the District is providing service and whether it’s metered. JoAnn informed that we provide service on the north side of Herndon and there are 2 meters—one East & one West. The District doesn’t provide service on the south side of Herndon. Director Valdez provided the board with templates that were used for the General Election in

2024, for informational purposes. Director Dutcher inquired regarding the Smith property on Alluvial; Neal informed that is a Closed Session item.

12. ADJOURNMENT: Adjourned to Closed Session at 6:16 p.m.

Motion By: Director Valdez **Second By:** Director Dutcher

All voted in favor to adjourn to Closed Session.

13. CLOSED SESSION:

13.1 Potential Litigation Pursuant to Government Code Section 54956.9
One (1) Potential Case

14. RECONVENE FROM CLOSED SESSION: 6:22 p.m.

14.1 Reportable Action: None

15. ADJOURNMENT: Reconvened meeting was adjourned at 6:23 p.m.

Motion By: Director Dutcher **Second By:** Director Peranick

All voted in favor to adjourn.

APPROVED BY:

SUBMITTED BY:

DAVID RODRIGUEZ
BOARD PRESIDENT

JOANN VIERRA
DISTRICT SECRETARY